



April, 2026

Swansea District Baptist Church
15 Strathmore Rd
Caves Beach, NSW, 2281

POSITION DESCRIPTION:

Youth and Young Adults Ministry Worker or Associate Pastor

Part Time - 3 days (.6FTE)

Responsible to:

The church through the Senior Pastor and Eldership.

Key responsibilities:

- Lead youth and young adult ministry teams.
- Lead, along with other volunteer leaders, individual discipleship of youth and young adults.
- In conjunction with any other youth ministry workers, oversee the planning and running of the Friday night youth program.
- In conjunction with any other youth ministry workers, oversee the planning and running of the midweek youth discipleship groups.
- Under the supervision of the Senior Pastor and Elders, train and develop leaders in training in the youth group and young adults ministry.
- Organise the Teens group during Sunday morning services during school terms.
- Be part of Caves Beach gym, with a focus on building relationships with youth and young adults.
- Support the Senior Pastor in the planning and conducting of worship services.
- Attend pastoral team meetings, including pastoral care as available.
- Ensure ongoing personal spiritual and leadership development agreed to by the Senior Pastor.

Note:

For the appropriately gifted person, there is the possibility of additional employment and funded training through Caves Beach Gym, a ministry of Swansea Baptist Church.

Organisational requirements:

- 1) Work within the guidelines of the constitution of the church and Church policies and procedures.
- 2) Be committed to the beliefs, values and mission of Swansea District Baptist Church.
- 3) Meet regularly with the Senior Pastor and at least bi-monthly with a designated Elder.

Qualifications and gifts:

- 1) A passion, gifting, and experience in ministry with youth and young adults.
- 2) Commenced, or willing to commence, theological training as agreed with the Church Leadership.
- 3) Have, or can obtain a current employed WWCC, and police check
- 4) Completed, or willing to complete the Creating Safe Spaces training.
- 5) An interest or experience in fitness would be advantageous to this role.

Remuneration:

Remuneration will be based on NSW/ACT Baptist guidelines, in line with experience.

Applications:

Please send expressions of interest with your resume to our Church office by August 30th

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baptistswansea@gmail.com

Please include at least two referees, with at least one being from your Church.

Please also include a brief summary of your faith journey and gifts and passions.

Applicants are encouraged to apply as soon as possible as applications may be reviewed prior to the closing date. Closing Date is subject to change without notice.

SWANSEA BAPTIST CHURCH - Profile

Location:

Swansea Baptist Church is located in the beachside and lakeside suburb of Caves Beach, NSW. There are around 10,000 residents in the two closest suburbs of Caves Beach and Swansea. There are growing lakeside suburbs in the surrounding areas. The city of Newcastle is approximately 30 minutes drive. The Church is part of the Hunter Region for Baptist Churches, named H100.

The Church:

Our Mission -

Sharing the life-changing Good News of Jesus in our community, with words of hope and acts of love.

Sundays -

The Sunday congregation is around 150 regular attenders, with an average of around 100 in a 9:00AM service, and 12-20 at a 5:00PM service. There are some kids and youth that attend Sunday services, but the biggest groups are in the older ages. We currently run a children's program, and a youth program during the Sunday morning services. Both groups join together with the whole Church family for the start of the service, then go out during the service for their programs.

The Gym -

Caves Beach Gym is a ministry of Swansea Baptist Church. It is run as a separate not-for-profit incorporated association. With a doctors surgery also in the building, we are a community centre for many people in the local community. We run the gym, to have a safe space for people to find community, to get physically well, and ultimately, for those who are ready, to discover the love of Jesus. The gym has several classes each day, and a 24hr access gym area.

Leadership structure -

The Leadership Team, consists of Elders (currently two males, and one female) and the Senior Pastor. Under the accountability and authority of the Church membership, This team provides spiritual leadership over all aspects of Church life.

The Ministry Support Team includes the areas of Treasurer, Secretary, Human Resources, WHS, and Asset Management. Under the accountability and authority of the Church membership, this team looks at policy and procedure. This team manages the day to day ministry of the Church, and supports ministry leaders and teams in their work. The Ministry Support Team provides advice to the Leadership Team on the implementation of policies, programs and procedures.

The Pastoral Staff Team consists of those in pastoral ministry leadership in the Church. Currently, that includes the Senior Pastor, Associate Pastor - Gym Chaplain, and until recently a Youth Ministry Worker.

We also have a part time Administration Assistant in the Church office.

Ministries -

- Caves Beach Gym (see above)
- SB Kids - Sunday kids program
- Counterflow Youth - Friday night program. Sunday morning program. Discipleship of youth. Year 6 at school to year 12.
- Young Adults - Young adults who meet for Bible study and social activities.
- Kickstart - A Friday afternoon program for infants/primary aged children.
- Kids Activity Week - A July school holiday program that has been running for around 40 years and well known in the local community.
- Treat or Treat - A yearly event to promote life for families.
- Home Groups

- Creative ladies - Ladies craft group that provides fellowship, outreach, and raised money for youth and young adults.
- Mainly Music - A children's program based around music for children before school age.
- Family Hangs - Social gatherings for families.
- Mens and Womens morning teas - Weekly social gatherings.
- SRE in schools is also supported.

Cross cultural partners -

- Baptist Mission Australia
- Open Doors
- Baptist World Aid
- Operations Christmas Child